

भारतीय सर्वेक्षण विभाग  
SURVEY OF INDIA



WEST BENGAL & SIKKIM GEO-SPATIAL DATA CENTER, KOLKATA

E-TENDER-CUM-AUCTION NOTICE

DISPOSAL OF UNSERVICABLE OFFICE FURNITURE

[Tender No 1286 /15-D-3(GDC) dated 15 /11/2022]

On the behalf of President of India, Director, West Bengal & Sikkim GDC, Kolkata invites online bids under two bid systems (Technical bid and Financial bid) from reputed firms for the disposal of unserviceable Office Furniture "AS IS WHERE IS BASIS" & and "NO COMPLAINT" basis for electronic auction process.

The details of e- TENDER-CUM-AUCTION with complete terms and conditions are available on the GeM portal i.e. government e-Marketing (GeM) <https://gem.gov.in> as well as on Survey of India website: [www.surveyofindia.gov.in](http://www.surveyofindia.gov.in) (for reference only) and be may read out carefully before applying the same. Bids received by offline mode are not acceptable.

Critical Date Sheet

Published Date	18.11.2022
Bid Submission Start Date	18.11.2022
Bid Submission End Date	30.11.2022
Technical bid Opening Date	30.11.2022
Financial bid opening Date and e-Auction date	At the GeM portal

For any queries/clarification on content of TENDER-CUM-AUCTION document, you may kindly contact, West Bengal & Sikkim GDC at phone No. **033-2287-2159** or write to [wbs.gdc.soi@gov.in](mailto:wbs.gdc.soi@gov.in) However, any queries relating to the process of online submission of bids/e-Auction relating to GeM portal in general may be directed to GeM portals Mail at : **helpdesk-gem[at]gov[dot]in** or Toll Free Numbers: **1800-419-3436; 1800-102-3436**

U. S. Prasad  
15.11.22

DIRECTOR  
W. B. & Sikkim, GDC



## A. PARTICULARS OF TENDER

A	Tender Inviting Authority:	The Director West Bengal & Sikkim GDC Survey of India 13, Wood Street Kolkata – 700016
B	Tender No.	No. <b>1286/15-D-3(GDC)</b> dated. <b>15/11/2022</b>
C	Place of bid opening:	West Bengal & Sikkim GDC Survey of India 13, Wood Street Kolkata – 700016
D	Critical dates:	As per above
E	Total no. of pages of Tender Document	05 (FIVE)

## B. TERMS & CONDITIONS

1. The material put for e-auction shall be disposed off in “AS IS WHERE IS BASIS” & and “NO COMPLAINT” basis through electronic tender cum auction. Neither the Auctioneer nor this office will be responsible for its quantity, quality, size, and measurement etc. of the goods No complaints whatsoever will be entertained after the bid is submitted and it will be understood that the auction purchaser has fully satisfied himself regarding the Quality, Quantity and Condition of the available material before bidding.
2. Goods are sold on the assumption that the bidder has inspected the items prior to bidding and know what they are buying. Once an offer is accepted purchaser will have to take delivery of the goods not withstanding all the faults and flaws, if any, in the condition or description etc. of the goods irrespective of whether it was actually inspected or not. No selection or sorting or whatsoever of the goods will be allowed. Quantity, quality, size, measurement etc. are approximate
3. The required manpower for lifting the items to be arranged by the bidder himself at his cost.
4. The interested bidders will have to send the DD/BC only to tune of ₹10,000/- as security/EMD in favour of, **E & A O, West Bengal & Sikkim GDC, Survey of India**, and payable at Kolkata to the following address.

**The Director,  
West Bengal & Sikkim GDC  
Survey of India,  
13, Wood Street  
Kolkata – 700016**

EMD shall reach above address before the date of opening of the technical bid otherwise the bid will be considered as nonresponsive. The EMD will be refunded to the unsuccessful bidder except **first and second highest bidder after live e-Auction**. No interest will be paid for the same.

5. The **Condemned Unserviceable Office Furniture Items** can be inspected on any working day from 21/11/2022 to 29/11/2022 between 11.00 am to 03.00 pm in the premises of W B & Sikkim GDC, Survey of India, 13, Wood Street, Kolkata - 700016.

6. The entire sale/bid value with applicable taxes shall be deposited by the highest bidder within 15 days from the date of issue of sale letter.

7. The possession of **Condemned Unserviceable Office Furniture Items** will be given to highest bidder on the receipt of full amount of bid value after completing all the formalities.

8. The highest bidder/purchaser will have to remove the **Condemned Unserviceable Office Furniture Items within 10 working days** at their own cost from the date of issue of sale letter to the highest bidder.

9. In case, if the highest bidder does not lift the **Condemned Unserviceable Office Furniture Items** within 10 working days, the bid security/EMD deposited by him shall be forfeited without any communication. Thereafter, **Condemned Unserviceable Office Furniture Items** will be offered to the second highest bidder at the price offered by highest acceptable bidder.

10. The highest bidder will have to deposit GST @18% or RATE as applicable on the entire auctioned amount with the concerned authority and the deposit slip shall be submitted in the W.B & Sikkim GDC before seeking for gate pass to lift the **Condemned Unserviceable Office Furniture Items** In case of any dispute arises relating to any aspects of this contract between two parties, the decision of the W. B & Sikkim GDC shall be final and binding on the successful/highest bidder.

11. In case the date of opening of bid is declared as a holiday on any account, the opening will take place on the next working day.

12. The W. B & Sikkim GDC Survey of India reserve the rights to cancel the e-tender cum auction bids without assigning any reason there on.

13. Tender cum auction Process: The selection will be done in three stages i.e. *Technical bid, Financial bid, and e-Auction.*

14. The minimum quoted value should not be less than estimated cost of the items prescribed in GeM portal document.

**Following documents to be uploaded on the portal for the bid in respective covers.**

- a. EMD
- b. GST registration certificate.
- c. Tender-cum-Auction acceptance letter (Annexure-A)
- d. Undertaking for non-blacklisting firm and non-registration of criminal case.
- e. Scanned copy of latest ITR of the firm.
- f. Financial BID- The financial bid shall be filled on-line as per GeM portal. The offline financial bids will not be accepted.
- g. e-Auction: Live Auction will be done through the portal as per scheduled date and time. The start price of the auction will be the price offered by the first bidder in financial bid. After completion of live auction, final H1 bidder will be declared.

U.S. Prasad  
15/11/22

DIRECTOR  
W. B. & Sikkim, GDC



**LIST OF UNSERVICABLE OFFICE FURNITURE**

Sl.No.	DESCRIPTION OF ITEMS	QUANTITY
1	Almirah Steel	1 No.
2	Almirah for steel cup board	1 No.
3	Almirah wooden	1 No.
4	Alka Sign Board	2 Nos.
5	Board wooden	4 Nos.
6	Box despatch for record	3 Nos.
7	Book shelves steel (assorted)	1 No.
8	Chair steel Tubular	12 Nos.
9	Chair wooden with or without arm	37 Nos.
10	Computer chair ordinary or high back	2 No.
11	Cot wooden / steel	7 Nos.
12	Foot rest wooden	4 Nos.
13	Key Box wooden	1 No.
14	Ladder wooden folding	2 Nos.
15	Map/filing cabinet assorted	2 Nos.
16	Map chart board	7 Nos.
17	Partition wooden assorted size	6 Nos.
18	Peg table four legs wooden	1 No.
19	Rack/selves wooden (small & large)	16 Nos.
20	Rack steel small & large	8 Nos.
21	Rack table stationary or pigeon hole (Wooden/Tin)	30 Nos.
22	Stool peon, Gr. D wooden	6 Nos.
23	Stool D/Man box type locker system	16 Nos.
24	Table plotting	1 No.
25	Table secretariat wooden	4 Nos.
26	Tray steel/wooden	109 Nos.
27	Trestle wooden	6 Nos.
28	Telephone box wooden	1 No.
29	Table wooden assorted	33 Nos.
30	Table office folding with stand (wooden)	8 Nos.

**TENDER ACCEPTANCE LETTER**  
**(To be given on Company Letter Head)**

To

The Director  
West Bengal & Sikkim GDC  
Survey of India,  
13, Wood Street  
Kolkata – 700016

Date:

**Sub: TENDER FOR SALE OF UNSERVICEABLE OFFICE FURNITURE Items - acceptance  
of Terms & Conditions of Tender**

**Tender Reference No. 1286 /15-D-3(GDC) dated-15/11/2022**

**Dear Sir,**

1. I/We have downloaded the tender document(s) for the above mentioned "Tender/Work" as per your advertisement given in the web site namely: government e-marketing (GeM) <https://gem.gov.in>
- 2.
3. I/We hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. 1 & 5(including all documents like annexure(s), schedule(s), etc), which form part of the contract agreement and I/we shall abide hereby by the terms/conditions/clause contained therein.
4. The corrigendum(s) issued from time to time by your department/organization too have also been taken into \_\_\_\_\_ consideration, while submitting this acceptance letter.
5. I/We hereby unconditionally accept the tender conditions of above mentioned tender document (s)/corrigendum(s) in its totality/entirely.
6. In case any provisions of this tender are found violated, then your department/organization shall without prejudice to any other right or remedy be at liberty to reject this tender/bid including the forfeiture of the full said earnest money deposit absolutely.

Yours Faithfully,

(Signature of the Bidder, with Official Seal)